

WOW
WINGS OVER WETLANDS
The UNEP-GEF African-Eurasian Flyways Project

WOW - DEMONSTRATION PROJECT
SEMI-ANNUAL REPORT

REPORT #: 3

REPORTING PERIOD: June – November 2008

Report Prepared by: Ibironke Olubamise and Mohammed Garba Boyi

Country	Nigeria
Project Title	Enhancing Conservation of Critical Network of Sites required by Migratory water birds on the African/Eurasian Flyways (AEWA)
Project ref. number	51210(G7)
Name of Local Implementing Agency/NGO	Nigerian Conservation Foundation
Total amount of funds under this agreement	USD 206,500
Expected project n	Two Years
Date of signature of the agreement	
Contact in Local ng Agency/NGO	PROF.E.A. OBOT& Ibironke Olubamise e-mail:ncf@hyperia.com,eaobot@yahoo.com,ibironke@ncfnigeria.com ronkeji@yahoo.com , mgboyi@yahoo.com Tel 234-1-264298 Postal Address: P.O.Box 74638, Victoria Island, Lagos, Nigeria

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1. Executive Summary

A total of five scheduled and several non-formal public awareness and advocacy activities were carried out during the reporting period. Various stakeholders and wetland user groups totaling about 10,000 individuals from 10 communities have been positively affected by the project. There has also been a significant increase in the number (approximately 68%) of people visiting the conservation center soliciting for information and collaboration with the project.

The project, in collaboration with the community of Dabar Magini has completed the clearing of Punjumu channel – Nguru channel. Which is a long stretch of about 15kms in length. The exercise has resulted in reclaimed farmlands, fishing and grazing areas that were invaded by typha grass. Flooding that used to threaten lives and property in the locality especially during the raining seasons has stopped. A striking evidence is that there was no flood threat during the last rainy season. At least five other communities have prayed to be included in the project as a result of the success that has been recorded.

The project has also compiled a comprehensive list of birds in the local “Hausa” language to raise public awareness and increase appreciation of migratory water birds by the surrounding communities. A collaborative project of electronic awareness exercise is being carried out by the project and the Chad Basin National Park.

In pursuit, to increase the number of researchers and academic communities to carry out research in the area, the project has established working relationship with some universities and other research institutes located in the catchment’s states, where the wetlands area is situated.

Similarly during the period under review the project participated in the East Africa Exchange Programme workshop held in Dar Essalam Tanzania, this has provided the project an opportunity to acquire and share experiences and lessons with other demonstration projects in the region. Socio economic surveys were initially scheduled to be carried out during this period, but unfortunately the timing does not favor the execution of the exercise because it coincided with farming period and getting the attention of most of the resource users might be difficult, for this, the activity was then decided to be carried out in the first quarter of 2009.

1.1 Key project achievements during the reporting period

Fill-in this table with what you consider to be the most important 5 project achievements in the reporting period.

#	Key Project Achievements
1	Extensive public awareness and advocacy, targeting various wetlands resource

	users, government officials and youth particularly students, this has secured communities' and other stakeholders' support for conservation of the wetlands.
2	68% increase in the number of people visiting and using the wetlands resources
3	Clearing of Punjumu – Nguru channels now completed. A stretch of about 15km is cleared
4	As a result of 3 above, farmlands, fishing and grazing areas have been reclaimed. Flooding that used to disrupt agricultural and other human activities has stopped.
5	A list and names of birds in the local language was compiled to enhance bird identification by the communities.
6.	As a result of her advocacy work, NCF has been nominated as the National NGO Focal Point for the Ramsar Convention and her Executive Director, Prof Obot is being considered for a membership of the Scientific & Technical Review Panel (STRP) of the Ramsar Convention. The Federal Ministry of Environment announced this in their last interministerial meeting and a forma letter is awaited accordingly.

1.2 Key issues & proposed solutions

#	Issue	Proposed Solution	Deadline	Party Responsible
1	The selection process of the consultant for the socio economics studies is time consuming	Applications received from interested consultants are currently under review.		NPC & PM
2	The process of transferring money from dollar account to NCF-WOW local account takes time.	Three months financial disbursement to the project to reduce delay of activities.		NPC & PM
3				
4				
5				
6				
7				
8				
9				
10				

2. Project Management

Project management is a critical cross-cutting issue that affects all project components. Please use this section to highlight issues that affect project performance and achievement of expected outcomes, and describe proposed next steps. Please fill-in the following table:

CATEGORY	ISSUES Description of issues affecting project performance during the reporting period	PROPOSED SOLUTIONS Description of decisions / actions to be taken	DEADLINE	PARTY RESPONSIBLE
Recruitment & management of staff and consultants	The selection process of the consultant for the socio economics studies is time consuming	Applications received from interested consultants are currently under review.		NPC & PM
Finance & administration	The process of transferring money from dollar account to NCF-WOW local account takes time.	Three months financial disbursement to the project to reduce delay of activities.		NPC & PM
Logistics & operations				
Reporting & communication	Note: How is communication between the PM and NCF HQ Focal Point going? Is the process going smoothly or can things be improved??? This is normally something which requires some attention in all our demo project so we are just raising it for consideration and are available to discuss further if needed.			

Coordination with project partners				
External issues (e.g. difficult access to the project site for political/social/environmental reasons, etc.)				
Other				

2.2 Project Steering Committee (SC)

Use this section to illustrate whether or not the SC is working effectively to support project implementation. Please fill in the following table:

Date of last SC Meeting	
Proposed Date for next SC Meeting	28 th February 2009
QUESTION	ANSWER
This Report was reviewed and approved by the Project SC	Yes
The workplan & budget for next six months was reviewed & approved by the Project SC	NO
The SC is meeting periodically and providing effective direction/inputs?	Yes

Please provide updated list of SC Members (list the SC Chairperson first):

Name	Title	Email	Phone
Prof.Emmanuel Obot	Chairperson	eaobot@yahoo.com	234-1-264298
Alade Adeleke	Director Technical Programmes	aladeewi@yahoo.com	234-1-8923717
Ibironke Olubamise	National Project Coordinator (Secretary)	ibironke.olubamise@nfcnigeria.org ronkejj@yahoo.com	
Daniel Yawson	Project Coordinator IUCN/NCF/KYB	Daniel.yawson@iucn.org	234-8025238195
Malam Bello Birniwa	Coordinator	bellobirniwa@yahoo.com	234-8027980870

Malam Umaru M Nguru	Coordinator	N/A	234-8062246562
Ibrahim M. Goni	Conservator Chad Basin National Park	N/A	234-8036690623
Tafida Mohammed	Director Wildlife Services Jigawa State	N/A	234-8020344557
Sani Yau	Nguru Local Government	N/A	234-8036305601
Abdu ILu	Guri Local Government Jig St	N/A	234-8050843303
		N/A	

3. Progress / Issues / Proposed Solutions

ACTIVITIES Output/Service (as listed in the approved project document)	EXPECTED COMPLETION DATE	STATUS % completed to date (and in parenthesis: % in prior progress report)	PROGRESS Description of work undertaken during the reporting period	ISSUES & PROPOSED SOLUTIONS Description of problems encountered; Issues that need to be addressed; Decisions / Actions to be taken	PARTY RESPONSIBLE
Legend: (IP) In progress; (C) Completed; ⬆ increased with respect to prior report; (-) unchanged; ⬇ revised downwards; (NA) Not scheduled for current reporting period.					
Outcome 1 Increasing appreciations on wetlands values and threats amongst all stakeholders.	On going	IP:80	The project has recorded a total of 10 communities that have embraced the principles of wetlands management due to increasing understanding of the values of and threats to wetlands. The Wetland Conservation Centre has recorded approximately 68% increase in number of visitors in the last six months.		
Activity 1.1 Renovation of the existing Hadejia_Nguru Wetlands Conservation Centre (HNWCC)	Completed	C: 100%	The wetlands center is renovated and equipped with computers, internet facilities and other working materials like motor cycles, a vehicle and Gen set. Information/education materials were also received from NCF headquarters and the PCU.		

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<p>Legend: (IP) In progress; (C) Completed; ⬆ increased with respect to prior report; (-) unchanged; ⬇ revised downwards; (NA) Not scheduled for current reporting period.</p>					
<p>Activity 1.2 Undertake biodiversity and socio-economic surveys to establish baseline and monitoring indicators.</p>	<p>2008</p>	<p>N/A</p>	<p>This activity was meant to be undertaken during the period under review, but the timing coincided with farming season and most of the wetland resource users would not have the time to respond to questions that might be asked while conducting the survey , for this it is now shifted forward to the first quarter of the year 2009.</p>		
<p>Activity 1.3 Prepare and disseminate awareness</p>	<p>Ongoing</p>	<p>IP : 55%</p>	<p>Wetlands information /education materials such as posters and brochures from headquarters and PCU were disseminated. Others are being produced and have reached advanced stage. There is a planned collaboration with the Chad Basin National Park to go on local and regional radio to promote wetlands appreciation and management.</p>		
<p>Activity 1.4 Execute two stakeholder awareness/consultative workshops on wetland resource use planning and management</p>	<p>April 2008</p>	<p>IP: 90% (70%)</p>	<p>A total of 16 Meetings/ and Consultations were held with various stake holders notably Officials of Guri Local Government council, Dabar magini community. Management of Baturiya wetlands reserve , Yobe state</p>		

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Legend: (IP) In progress; (C) Completed; ⬆ increased with respect to prior report; (-) unchanged; ⬇ revised downwards; (NA) Not scheduled for current reporting period.					
and follow-up support for communities in the project demonstration sites.			wildlife depart, Chad Basin National Park, Kano state Tourism Board etc outcomes of these meetings/consultations include (i) GURI Local council declared willingness to support the Typha clearance in Daba magini (ii) Baturiya wetlands Reserve, Yobe state wild depart and Chad Basin N Park agreed to intensify surveillance so as to eradicate illegal killing of migratory water birds. (iii) Kano tourism board will market the wetlands potentials to tourists visiting kano city.		
<i>Activity 1.5 Execute an annual training on identification and monitoring of waterfowl and water related birds for representatives of communities, local and state government officials.</i>	February 2008	(C:100%)	A five days training on bird counting, identification and IBA monitoring was provided to the representatives of the line government agencies from Jigawa and Yobe states, who have been participating in the annual water bird census		

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Legend: (IP) In progress; (C) Completed; ↑ increased with respect to prior report; (–) unchanged; ↓ revised downwards; (NA) Not scheduled for current reporting period.					
Activity 1.6 Lobby the FME to include the awareness raising activities in the planned Nigerian wetland management programme through the existing National Wetlands Committee	August 2007	C:100%	This was discussed in previous meetings held with FME and was accepted for inclusion in the planned programme. The draft National Wetlands Policy is being reviewed and NCF is a key member of the panel.		
Outcome 2 There is an increase in community-supported ecological research projects and information on ecotourism potentials at the two sites.	On going	IP:75%	8 Communities supported and participated in the compilation of bird names in the local language. This has also increased awareness of the ecotourism potentials of the wetlands. A local Site Support Group has been established for this purpose.		
<i>Activity 2.1 Establish a workplan between major academic and research institutions around the wetlands such that students are encouraged to carry out wetlands-based research activities to further provide</i>	On going	IP:75% (45%)	A PhD Research programme supported by the RSPB UK is commencing soon. Some other tertiary Institutes at the catchment areas have started conducting research/filed excursions in the wetlands.		

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Legend: (IP) In progress; (C) Completed; ⬆ increased with respect to prior report; (–) unchanged; ⬇ revised downwards; (NA) Not scheduled for current reporting period.					
<i>information for planning and management decision for the wetlands.</i>					
<i>Activity 2.2 Encourage the promotion of ecotourism potential by the principal line agencies in charge of ecotourism.</i>	On going	IP:70% (60%)	The Chad Basin National Park and the wildlife departments of Yobe and Jigawa states declared their willingness to take charge of this mandate. Kano state ministry for culture and tourism agreed to create awareness of the wetlands to tourist.		
Outcome 3 Invasive Typha on channels to the sites is reduced in extent by 30% by the end of year 2, thereby improving the areas' suitability as both habitats for waterfowl and for floodplain crop production.	On going	IP: 80% (50%)	Channelization by the community of Dabar magini and clearing of typha at the channel linking Punjumu - Nguru lakes (approximately 15km), has resulted in reclamation of farmlands, fishing and grazing areas invaded by typha. The exercise assisted the fishermen to get more and bigger fish catch this year. In the past over flooding used to threaten lives and properties in the area, but the clearance of the channel, has prevented this to occur during the last rainy season. The exercise has also led to improved		

ACTIVITIES Output/Service (as listed in the approved project document)	EXPECTED COMPLETION DATE	STATUS % completed to date (and in parenthesis: % in prior progress report)	PROGRESS Description of work undertaken during the reporting period	ISSUES & PROPOSED SOLUTIONS Description of problems encountered; Issues that need to be addressed; Decisions / Actions to be taken	PARTY RESPONSIBLE
Legend: (IP) In progress; (C) Completed; ⬆ increased with respect to prior report; (-) unchanged; ⬇ revised downwards; (NA) Not scheduled for current reporting period.					
			habitat for for migratory water birds.		
<i>Activity 3.1 Extend the understanding of Typha's ecology within the HNWs and establish a baseline for monitoring the success of efforts to reduce its cover in specific sites.</i>	On going	IP:60% (40%)	Local/indigenous knowledge of the community which is currently in use will be combine with future scientific findings, so that this purpose is achieved		
<i>Activity 3.2 Define and adopt a site-specific community-based Typha Control Action Plan based on local stakeholder consultation.</i>	On going	IP:60% (45%)	Communities have organised themselves to form an association. An Action Plan was developed to carry out typha clearing thrice a week. For areas where clearance has taken place the community allocated two outings (days) in a week for maintenance. These results have attracted other		

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Legend: (IP) In progress; (C) Completed; ⬆ increased with respect to prior report; (-) unchanged; ⬇ revised downwards; (NA) Not scheduled for current reporting period.					
			communities to indicate their interest in the project.		
<i>Activity 3.3 Implement the community based Typha Control Action Plan.</i>	On going	IP:95% (45%)	The project is supporting ongoing communities' action plan indicated in 3.2 involving manual control of typha		
<i>Outcome 4 The project is smoothly implemented and managed.</i>		IP:90%			
Activity 4.1 Creation of project team and steering committee		C:100%	Project Steering Committee was formed and have held meetings.28th February 2009 is slated for the next SC meeting.		
<i>Activity 4.2 Supervision and financial administration of implementation.</i>	On going	IP:90%			
<i>Activity 4.3 Reporting.</i>	On going	C:70%			

4. Funds Disbursement

4.1 Disbursement of GEF Funds

Report on the status of GEF Funds managed under this Agreement with UNOPS.

Total Budget approved for the provision of technical services: USD206,500

Funds advanced by UNOPS to date: USD137,750

Total expenditure this reporting period: USD39659.87

Funds requested (as per disbursement schedule): USD38,750

Balance (if applicable): USD35,635.13

Date of the next request for funds: (DD/MM/YY)

Certified by (Project Manager: Ibironke Olubamise & Mohammed Garba Boyi)

General Category of Expenditure	Total budget	Total expenditure to date	Total budget balance	Opening balance at the start of the reporting period	Last payment received	Expenditure in reporting period	Balance at end of reporting period
Personnel & Executing Agency support	51,000	38,871.49	12,128.51	(14,542.00)	12,750	11,579.49	- 13,371.49
Renovation, Furniture & Equipment and vehicle	55,000	26,839.07	28,160.93	11,002.00	30,000	12,841.07	28,160.93
Subcontracts: Typha clearing	20,000	15,327.54	4,672.46	6,134.00	5,000	11,461.54	- 327.54
Workshops and training & information materials:	25,000	2029.51	22,970.49	3,291.00	7,500	320.51	10,470.49
Travel: (<i>Local & International</i>)	10,000	10,367.79	-367.79	(5,043.00)	3,250	1,324.79	- 3,117.79
Monitoring, Evaluation and Auditing:	5,500	0	5,500.00	0.00	2,500	0	2,500.00

Operational Costs for the Conservation Centre in Nguru	40,000	8,679.48	31,320.52	3,453.00	10,000	2,132.48	11,320.52
TOTAL	206,500	102,114.87	104,385.13	4,294.00	71,000	39,659.87	35,635.13

4.2 Status of co-financing

Please report on the status of funds received by other donors and partners as co-financing for this project using the following table.

Sources of co-financing	Total funds committed (cash)	Total in-kind contribution	Total co-financing (cash + in-kind)	Total received to date	Balance
NCF Core Funding	40,000	50,000	90,000	45,000	45,000
Flyway Small Grant	10,000	0	10,000	10,000	0
Community Contribution		45,000	45,000	35,000	10,000
KYB-WDI		43,000	43,000	10,000	23,000
ExxonMobil Corporation	12,539	0	12,539	12,539	0
AP Leventis Foundation	20,000	0	20,000	0	20,000
RSPB	6,000	5,000	11,000	6,000	5,000
Totals				118,539	103,000
List any additional sources of co-financing mobilized during project implementation					

5. Performance Evaluation

5.1 Logical framework

When preparing the first progress report, please review the logical framework table below, and fill in the description of “Baseline situation”. In subsequent reports you may just update the column: “status as of..”. The Baseline situation should be described making reference to the indicators selected during project design.

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of November 2008	Risks and assumptions
Development Objective					
Conservation and sustainable use of the Hadejia-Nguru critical site for migratory waterbirds.					
Immediate Objective					
Increasing local community involvement, awareness, and improving biodiversity research.	An increase of 10% score in relevant sections of the PAMETT	PAMETT score	PAMETT score has not been performed for this site	PAMETT was performed. Score was 43 and will be repeated at the end of the project	No climatic downturns/ natural disaster. Line Institutions co-operate and communities directly involved.
Outcomes					
Increased awareness of the importance of sustainable management of the wetlands and their natural resources among key decision	Exit survey / visitor feedback Functional visitor centre regularly implementing awareness activities	Visitor centre records Demonstration project progress reports	There is lack of awareness of the importance of wetlands and especially the migratory waterbirds	Complete participation of communities in conservation efforts because these have resulted in	Partners collaborate

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of November 2008	Risks and assumptions
makers and the wider public.	Number of articles in local radio			improved livelihood. This can be quantify after when socio economic survey is completed	
Outcome 2 Active and management oriented research program	<p>Agreements with national / international institutions are established</p> <p>Evidence of collaboration with local line agencies concerned with environmental management promotion.</p> <p>Number of researchers using the visitor centre</p> <p>A series of locally relevant research studies (eg: ecotourism, control and use of typha)</p>	<p>Visitor records</p> <p>Demonstration project progress reports and supporting documentation</p> <p>Published studies / articles</p>	<p>There is no agreement with any institution.</p> <p>Collaboration was very minimal and disjointed</p> <p>There has not been any published study for a long time</p>	<p>Agreement established with Ahmadu Bello University Zaria, Bayero University, Kano, Royal Society for the Protection of Birds. national and international institutions</p> <p>Agreement has been established with the AP Leventis Ornithological Research Institute (APLORI). Consultations held with ten</p>	<p>Continued interest in research activities.</p> <p>Line agencies are interested in promotion of environmental management and ecotourism</p>

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of November 2008	Risks and assumptions
				(10) stakeholders/line agencies have ensured the establishment of effective collaboration and strategy for sustenance of research activities. A PhD programme is commencing, A student on Industrial Attachment is currently at the site, Annual Waterfowl Count conducted in Feb 2008	
Outcome 3: Improving the area's suitability as both habitat for waterfowl and for floodplain crop production.	Invasive Typha on channels to the sites is reduced in extent by 30% (within the project focal areas) by end year 2 Increase in the	Monitoring report on Typha clearance programme (photos, evidence of improvement in farming etc)	Typha invasion is affecting livelihood activities Waterfowl count has not been done	8 meetings (with attendance of 40-60 people in each) out of the above 16 were specifically held to arrange logistics for typha	Communities remain committed to Typha clearance.

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of November 2008	Risks and assumptions
	<p>numbers of waterfowl utilizing the area.</p> <p>Comparative winter count record of Palearctic migrant population in the area.</p>	<p>NCF records on waterfowl counts</p>	<p>accordingly.</p> <p>There is need to strengthen local SSGs for palearctic migrant monitoring</p>	<p>clearance. Channel with a total length of 15km was cleared.</p> <p>SSG concept was introduced and stakeholders have participated enthusiastically</p> <p>·</p> <p>Successful completion of waterfowl count in Feb 2008 and 50,408 water birds from 48 species were counted</p> <p>The community stakeholders have declared their support because of the increased understanding of the link between the</p>	

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of November 2008	Risks and assumptions
				number of waterfowls, healthy wetlands and livelihood activities	

2 Protected Areas Management Effectiveness Tracking Tool

QUESTION	ANSWER
Was the PAMETT performed for the Hadejia Nguru Wetlands?	Yes
Date of first PAMETT:	5 th October 2007
PAMETT performed by:	Ronke Olubamise, Alade Adeleke Mohammed Garba Boyi, Emmanuel Obot

5.3 Project Impact

QUESTION	ANSWER
STAKEHOLDERS	
# of NGO staff involved in this project	48(NIFA -10), WDI -4, IUCN -4 ,NCF-28 (Full time and part time)
# of Government Staff involved in this project	6(Jigawa Wildlife department – 3, Yobe States wildlife Department -3).
# of Volunteers involved in this project	2
# of Government staff involved in Flyways issues (AEWA in particular)	8, Federal ministry of Environment 5, Chad Basin National Park 3
TARGET BENEFICIARIES	
# of beneficiaries involved in this project	950,000.
# of people involved in project workshops	74
# of people trained under this project	4
COMMUNICATION ISSUES	
# of press articles featuring the project and/or related issues	3

# of TV/radio programmes featuring the project and/or related issues	5
# of publications produced under this project	3
Estimated # of people reached by project communication efforts	Nation wide TV and Newspapers (Not less than 70 million)

6. Key Lessons Learned

Please report on any lessons learned during project preparation and implementation. Please focus on issues that may (a) help in the design of future projects, and/or (b) help in improving performance of the WOW project, and (c) contribute to best practice in wetlands management and conservation of migratory waterbirds.

Community driven solution ensures the sustenance of enthusiasm and hence sustainability of project.

Policy Advocacy has positively affected the status of the project. Additional. 10 Ramsar Sites have been established in Nigeria which is an evidence of government response to the importance of wetlands and their conservation in Nigeria. Nigeria is now a member of the Standing Committee of the Ramsar Convention while the Nigerian Conservation Foundation is the national NGO Focal Point for Ramsar. This status will ensure Nigeria intensifies her effort in wetlands conservation and management.

7. Workplan for the Next Semi-annual Period

7.1 Updated overall project workplan

Please update the overall project workplan, to reflect the actual start date and status of project activities.

ACTIVITY	YEAR 1		YEAR 2	
	S1	S2	S3	S4
Upgrade and equip HNW Conservation Centre				
Identification and Consultation with Partners & line agencies Local Communities				
Advocacy and open Village meetings				
Execute stake holders workshops				
Produce and disseminate Awareness Materials				
Execute training on identification and monitoring				
Survey Socio-Economic indicators				
Conduct PRAs around Project Area.				
Project management Team meeting				
Map Typha extent				
Consultant Study Typha ecology				
Develop Community-Based Typha control Action Plan				
Consultative Workshop on Typha Control				

Catalyze & Mobilize Communities to execute plan				
Survey Ecosystem indicators				
Establish Management systems & structures				
Project Review and Monitoring				

7.2 Workplan for next six months

Please provide a detailed workplan for the coming six months period. You may add rows under each planned activity, do reflect any sub-activity that may be envisaged.

PLANNED ACTIVITY	Period					
	<insert dates of next reporting period>					
	M1	M2	M3	M4	M5	M6
Production of education materials						
Updating the information at the information center						
Project management Team meeting						
Encourage the promotion of ecotourism via collaboration with principal line agencies.						
Survey Socio-Economic indicators						
Conduct PRAs around Project Area						
Survey Ecosystem indicators (Annual Water bird census & mapping out areas where manual control of typha was conducted)						

ANNEXES

In each report, please include the following information in the annexes:

- ✓ List of workshops (title, date, location, # of participants) held in the period covered by this report
- ✓ List of technical reports produced in the period covered by this report
- ✓ List of media communication (TV/radio/press) released in the period covered by this report
- ✓ List of publications produced in the period covered by this report
- ✓ Updated inventory of equipment purchased with project funds (please use the table provided – double-click on the file icon below, insert items, and the “save” the file)



inventory

Please send by email to the PCU:

- ✓ 1 photograph of the project team as a group, and passport size photo of project manager (if not already submitted)
- ✓ Photographs representing main aspects of project work, and illustrating project impact (i.e. of workshops, field research, education and awareness, ecotourism, volunteer groups. Please take pictures illustrating the impact of the project, i.e. of the situation “before”, “during” and “after” the project)
- ✓ general photographs illustrating the environment of the site
- ✓ Soft copy of technical reports produced by project
- ✓ Soft copy of workshop reports

Please keep records of (for later review/consultation by the PCU)

- ✓ Financial records (invoices, receipts) of all expenditure incurred with project funds
- ✓ Hard copy of press articles and publications produced by the project
- ✓ Copy of TV/radio programs

Annex 1: Inventory of Outputs/Services

a) Meetings

No	Meeting Type ⁴	Title	Venue	Dates	Convened by	Organized by	# of Participants	Report issued as doc no	Language	Dated
1.	4	Open village meeting	Dabar Magini	02 /06/08	PM & Village head	NCF-WOW	Fifty one (51)	Captured in progress report	Hausa	
	3	Open Village meeting	Dagona	25/07/08	PM & Village head	NCF-WOW	Sixty two (76)	Refer to progress report	Hausa	
	4	Open Village meeting	Dabar magini	17 th /08 /08	PM & VH	NCF-WOW	Fifty four (84)	Progress report	Hausa	
	5	Open Village meeting		12/09/08	PM & VH	NCF-WOW	Sixty (69)	Progress report	Hausa	
2.										
3.										

b) Printed Materials

No	Type ⁵	Title	Author(s)/Editor(s)	Publisher	Symbol	Publication	Distribution
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⁴ Meeting types (Inter-governmental Meeting, Expert Group Meeting, Training Workshop/Seminar, Other)

)			Date	List Attached Yes/No
1.	Professional Publication	Are wetlands wastelands?	Ibironke Olubamise	Nigerian Conservation Foundation Newsletter		April 2008	NCF Mailing list and general public
2.	Policy/Advocacy Awareness publication	Parties Seek to boost Ramsar pact as wetlands meeting ends.	Ibironke Olubamise	Nigerian Guardian		17 November 2008	National Newspaper
3.							

⁵ Material types (Report to Inter-governmental Meeting, Technical Publication, Technical Report, Other)

c) Media coverage

No	Description	Date
1.		
2.		
3.		

d) Technical Cooperation with relevant parallel initiatives

No	Type ⁶	Purpose	Venue	Duration	Additional information for Grants and Fellowships ONLY		
					Beneficiaries	Countries/Nationalities	Cost (in US\$)
1.	Technical Cooperation	Research on typha	Hadejia -Nguru Wetlands	PhD Research 3years	AP Leventis Ornithological Research Institute University of Jos,	Nigeria	
2.							

e) Other Outputs/Services (e.g. Networking, Query-response, Participation in meetings etc.)

No	Description	Date
1.	National workshop on bird flu	28 th /07/2008
2.	Stake holders meeting on the proposed Kafin Zaki Dam	30 th /08/08

⁶ Technical Cooperation Type (Grants and Fellowships, Advisory Services, Staff Mission, Others)

3.	Stake holders meeting on the conservation of Protected Areas in Bauchi and Kano States	18/09/08
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