

WOW
WINGS OVER WETLANDS
The UNEP-GEF African-Eurasian Flyways Project

WOW - DEMONSTRATION PROJECT
SEMI-ANNUAL REPORT

REPORT #: 1 (one)

REPORTING PERIOD: 02 February – 30 November 2007

Report Prepared by: Sophia Constantine Masuka
(WOW Field Project Manager)

Country	Tanzania
Project Title	Wings Over Wetland Demonstration Project
Project ref. number	51210
Name of Local Implementing Agency /NGO	Wildlife Conservation Society of Tanzania
Total amount of funds under this agreement	USD 100,000
Expected project duration	Three Years
Date of signature of the agreement	20/02/2007
Contact in Local Implementing Agency/NGO	Wildlife Conservation Society of Tanzania, Garden Avenue, Plot 39; P. O. Box 70919, DAR ES SALAAM. Tel. +255 22 211 2518, Fax +255 22 212 4572 Email: wcst@africaonline.co.tz

Table of Contents

1. Executive Summary	3
1.1 Key project achievements during the reporting period	3
1.2 Key issues & proposed solutions.....	4
2. Project Management.....	6
2.2 Project Steering Committee (SC)	8
3. Progress / Issues / Proposed Solutions	9
4. Funds Disbursement.....	13
4.1 Disbursement of GEF Funds	13
4.2 Status of co-financing	14
5. Performance Evaluation.....	15
5.1 Logical framework	15
5.2 Protected Areas Management Effectiveness Tracking Tool.....	20
5.3 Project Impact	20
6. Key Lessons Learned	20
7. Workplan for the Next Semi-annual Period.....	21
7.1 Updated overall project workplan	21
7.2 Workplan for next six months	22
ANNEXES.....	23
Annex 1: Inventory of Outputs/Services	24

1. Executive Summary

Establishment of a Wetland Education Centre (WEC) in the Dar Es Salaam IBA is slowly picking up. The Wildlife Conservation Society of Tanzania (WCST) has bought a piece of land covering 2800m² from Kibugumo village. Following this step, WCST, is now processing the Government Title Deed as well as changing the land use category from human settlement to Public use. These two changes require the consent of the Counselors of the Temeke Municipal Council who are expected to meet early January 2008. Meanwhile an Architect has already produced conceptual construction drawings and design for the WEC and we are waiting for the approval of the proposed amendments and land title deed from Municipal Counselors meeting. The issue of plot acquisition is the most challenging one as WCST has no control over the schedule for the meetings of the Municipality

While processing the Title Deed and amendments, WCST has continued to conduct awareness activities to communities near the site including monthly bird watch carried out twice a month. An average of twenty participants from the local communities around the WEC site has been participating.

However, a Project steering Committee has not yet been established and therefore its role is currently being performed by the WCST Environmental Education Sub-Committee that supervise the work of the project for the time being. The proposed people for the project Steering Committee have been contacted and requested but their replies are being awaited for.

1.1 Key project achievements during the reporting period

#	Key Project Achievements <insert a short summary of not more than 30 words for each achievement>
1	Appointment of the Project Manager and caretaker Steering Committee
2	Acquisition of a plot from the Village and undertaking the process for Government Title Deed and construction permit
3	Ongoing awareness activities with WEC communities
4	Preparation of architectural design
5	Identifying and contact made to individuals for the project Steering Committee

1.2 Key issues & proposed solutions

#	Issue	Proposed Solution	Deadline	Party Responsible
1	Acquisition of land ownership (Title Deed) and building permit from the Ministry of Lands and Human Settlement involve lengthy processes which lead to delays in the construction of WEC.	<ul style="list-style-type: none"> Hiring a knowledgeable Private Surveyor to assist in the acquisition process of Government land title deed The building permit to be requested by the Civil engineer who will be responsible with the WEC Construction 	January 2008	Project Manager together with the Steering Committee,
2	Acquisition of counter-part funds for the construction of the WEC	Conducting a fund raising campaign	May 2008	PCU, Project Steering Committee in collaboration with WCST Executive Committee

2. Project Management

CATEGORY	ISSUES Description of issues affecting project performance during the reporting period	PROPOSED SOLUTIONS Description of decisions / actions to be taken	DEADLINE	PARTY RESPONSIBLE
Recruitment & management of staff and consultants	Replacement of the former project manager (Elias Mungaya) was timely executed by WCST	WCST recruited new project manager (Sophia C. Masuka)	Continuous	WCST
Finance & administration				
Logistics & operations	Travel to the site has been difficult due to the un-availability of a vehicle for the team	WCST will allocate a vehicle to permit better transport logistics	Continuous	CEO and WCST Executive Committee-
Reporting & communication	It was not possible to ensure a timely submission of project implementation reports	Adhere to reporting deadlines provided by the PCU and to reporting formats provided by PCU and set forth in the MOA/Project document-	Continuous	Project Manager-
External issues (e.g. difficult access to the project site for political/social/environmental reasons, etc.)	Acquiring of Government land title deed and building permit involves lengthy processes that led to delayed of WEC construction	Hiring Private Surveyor who will easily liaise with the Government in order to get Government land title deed <ul style="list-style-type: none"> The building permit to be requested by the Civil engineer who will be responsible with the WEC Construction 	Early January 2008	Steering Committee, Private Land Surveyor and Civil Engineer
Other				

2.2 Project Steering Committee (SC)

Use this section to illustrate whether or not the SC is working effectively to support project implementation. Please fill in the following table:

Date of last SC Meeting	05 th November 2007
Proposed Date for next SC Meeting	17 th December 2007

QUESTION	ANSWER
This Report was reviewed and approved by the Project SC	yes
The workplan & budget for next six months was reviewed & approved by the Project SC	Yes
The SC is meeting periodically and providing effective direction/inputs?	Yes

Please provide updated list of SC Members (list the SC Chairperson first):

Name	Title	Email	Phone
Lota Melamari	Chairperson	wcst@africaonline .co.tz melamarilota@yahoo.co.uk	+255 22 211 2518 +255 784 460 122
Sophia C. Masuka	Secretary	wcst@africaonline .co.tz sacconus@yahoo.com	+255 22 211 2518 +255 754 409 776
Exper Pius	Member	wcst@africaonline.co.uk xper27@yahoo.com	+255 22 211 2518 +255784774102
Victoria Ferdinand	Member	wcst@africaonline .co.tz	+255 22 211 2518
Saidi Mbwana	Member	wcst@africaonline .co.tz sb_mbwana@yahoo.co.uk	+255 22 211 2518
Paul Nyitti	Member	wcst@africaonline .co.tz	+255 22 211 2518
Steven Mukama	Member	wcst@africaonline .co.tz	+255 22 211 2518
Geofrey Chambua	Member	chambuag@yahoo.com	+255787254444
Anna Lema	Member	anna.lema@gmail.com	
Eliakana Kalumanga	Member	ekalumanga@yahoo.com	+255784825503
Kassim Nihuka	Member	nihuka2003@yahoo.com	
Frank Pascal	Member	frankpaschal1981@yahoo.com	

N.B. this is a temporary SC until a specific PSC is agreed.

3. Progress / Issues / Proposed Solutions

ACTIVITIES Output/Service (as listed in the approved project document)	EXPECTED COMPLETION DATE	STATUS % completed to date (and in parenthesis: % in prior progress report)	PROGRESS Description of work undertaken during the reporting period	ISSUES & PROPOSED SOLUTIONS Description of problems encountered; Issues that need to be addressed; Decisions / Actions to be taken	PARTY RESPONSIBLE
Legend: (IP) In progress; (C) Completed; ↑ increased with respect to prior report; (-) unchanged; ↓ revised downwards; (NA) Not scheduled for current reporting period.					
Outcome 1 Functioning wetlands demonstration centre					
Construction of centre in year 1	June 2008	IP 15% (0)	<ul style="list-style-type: none"> Acquisition of 2800M² plot at the coastal area Production of WEC constructional design 	<ul style="list-style-type: none"> WEC site situated in the area that is categorised as for human settlements in the town planning map. Amendments has been proposed on land use from human settlements to public land use Hiring of private surveyor to liaise with the Government for amendment approval in order to get government land deed and building permit. To Liaise with the Civil engineer in getting building permit and WEC 	WCST, Tanzania Government (ministry of land and village government), Private surveyor and Civil Engineer

ACTIVITIES Output/Service (as listed in the approved project document)	EXPECTED COMPLETION DATE	STATUS % completed to date (and in parenthesis: % in prior progress report)	PROGRESS Description of work undertaken during the reporting period	ISSUES & PROPOSED SOLUTIONS Description of problems encountered; Issues that need to be addressed; Decisions / Actions to be taken	PARTY RESPONSIBLE
Legend: (IP) In progress; (C) Completed; ⬆ increased with respect to prior report; (-) unchanged; ⬇ revised downwards; (NA) Not scheduled for current reporting period.					
				construction	
Approve centre program in Year 1	June 2008	IP 40% (0)	IP of centre programme		
Equip the centre by first half year 2	NA	NA	NA	NA	NA
Operate the centre fully in second half of year 2	NA	NA	NA	NA	NA
Outcome 2 Effective local capacity to manage a wetlands demonstration centre	NA	NA	NA	NA	NA
Train project staff and WCST-affiliated eco-tourism group in the site (Site Support Group-SSG)	NA	NA	NA	NA	NA
Outcome 3 Increased level of awareness among decision makers, fisher folk, farming communities and other organised groups at the	IP	IP (20%)	<ul style="list-style-type: none"> Bird awareness activities through birdwatching to local communities around WEC 	<ul style="list-style-type: none"> Youngsters Catapults bird hunting for caging, barbeque and commercial. Awareness to the grassroots level on the importance of bird conservation through Video show, talks and birdwatching 	Project Manager, Volunteers, Education Officer,

ACTIVITIES Output/Service (as listed in the approved project document)	EXPECTED COMPLETION DATE	STATUS % completed to date (and in parenthesis: % in prior progress report)	PROGRESS Description of work undertaken during the reporting period	ISSUES & PROPOSED SOLUTIONS Description of problems encountered; Issues that need to be addressed; Decisions / Actions to be taken	PARTY RESPONSIBLE
Legend: (IP) In progress; (C) Completed; ⬆ increased with respect to prior report; (-) unchanged; ⬇ revised downwards; (NA) Not scheduled for current reporting period.					
site on wetland economic values, products, services and its biodiversity.				programme will be conducted	Village government, Primary and secondary Schools
Organize two awareness and advocacy workshops, one in year 2 and other in year 3	NA	NA	NA	NA	NA
Publicise the centre from year 2 onwards	NA	NA	NA	NA	NA
Outcome 4 Sustainable funding strategy and plan for the Dar es Salaam Wetland Demonstration Centre is produced and implemented by year 3	NA	NA	NA	NA	NA
Fundraise for centre program through eco-tourism, fundraising	NA	NA	NA	NA	NA

ACTIVITIES Output/Service (as listed in the approved project document)	EXPECTED COMPLETION DATE	STATUS % completed to date (and in parenthesis: % in prior progress report)	PROGRESS Description of work undertaken during the reporting period	ISSUES & PROPOSED SOLUTIONS Description of problems encountered; Issues that need to be addressed; Decisions / Actions to be taken	PARTY RESPONSIBLE
Legend: (IP) In progress; (C) Completed; ⬆ increased with respect to prior report; (-) unchanged; ⬇ revised downwards; (NA) Not scheduled for current reporting period.					
events and developing funding proposals throughout the project life					

4. Funds Disbursement

4.1 Disbursement of GEF Funds

Report on the status of GEF Funds managed under this Agreement with UNOPS.

Total Budget approved for the provision of technical services: USD 100,000 (One hundred thousands US Dollars)


Funds advanced by UNOPS to date: USD 20,000

Total expenditure this reporting period: USD 4,158

Funds requested (as per disbursement schedule): USD 25,000

Balance (if applicable): USD 15,842

Date of the next request for funds: 15th January 2008

Certified by (Project Manager):  Sophia Constantine Masuka

General Category of Expenditure	Total budget	Total expenditure to date	Total budget balance	Last payment received	Expenditure in reporting period	Balance at end of reporting period
Personnel	28,500	3,958	24,542	4,750	3,958	792
Equipment	7,500	-	7,500	-	-	-
Subcontracts	25,000	-	25,000	2250	-	2,250
Workshops and training	13,500	100	13,400	7,000	100	6,900
Travel	4,000	100	3,900	2,000	100	1,900
Executing agency support overhead	10,000	-	10,000	3,000	-	3,000
Monitoring and evaluation	2,000	-	2,000	-	-	-
Publicity	1,500	-	1,500	-	-	-
Fundraising	1,000	-	1,000	-	-	-
Centre running	4,000	-	4,000	-	-	-
Contingency	3,000	-	3,000	1,000	-	1,000
Total	100,000	4,158	95,842	20,000	4,158	15,842

4.2 Status of co-financing

Please report on the status of funds received by other donors and partners as co-financing for this project using the following table.

Sources of co-financing	Total funds committed (cash)	Total in-kind contribution	Total co-financing (cash + in-kind)	Total received to date	Balance
WCST					
Personnel	15,300	1560	1560	1560	-
Construction	8,700				
- Production of Architectural design		2,000	2,500	2,500	-
- WEC site land use amendments	8,000	1,000	1,000	1,000	-
Publicity Office	12,500	1,200	1,200	1,200	-
totals				7,260	-
List any additional sources of co-financing mobilized during project implementation					
-	-	-		-	-
-	-	-	-	-	-
totals				-	-

5. Performance Evaluation

5.1 Logical framework

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of 30 November 2007 (end of period covered by this report)	Risks and assumptions
Development Objective					
Conservation and sustainable use of the Dar Es Salaam Wetlands critical site for migratory waterbirds					
Immediate Objective					
Changed attitude to waterbirds of key stakeholders and resource-users	<ul style="list-style-type: none"> Increased understanding of wetlands conservation and migratory waterbird issues among visitors of the information centre 	<ul style="list-style-type: none"> WOW demonstration project progress reports Visitor centre records Questionnaire to monitor visitor feedback 	<ul style="list-style-type: none"> Low levels of awareness No visitor centre 	<ul style="list-style-type: none"> Processing an extract for land use amendment for the purpose of acquiring Government land title deed and building permit. 	<ul style="list-style-type: none"> Political situation favorable and stable

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of 30 November 2007 (end of period covered by this report)	Risks and assumptions
				<ul style="list-style-type: none"> 20 local people around the WEC site have been actively participating on ongoing awareness activities on important of wetlands in bird conservation through birdwatching. Through informal discussion, indicates that it is has raised awareness on the important of the area and made them assist in preparing the bird checklist in the area. 	
Outcomes					

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of 30 November 2007 (end of period covered by this report)	Risks and assumptions
<p>Outcome1: Functioning wetlands demonstration centre.</p>	<ul style="list-style-type: none"> • Building plot acquired, in year one. • The Wetland demonstration centre is constructed and equipped by year two according to an approved design. 	<ul style="list-style-type: none"> • WOW demonstration project progress reports • Copy of deed • Centre visits/photos 	<ul style="list-style-type: none"> • No visitor centre. 	<ul style="list-style-type: none"> • WEC has got village title deed and in process of acquiring Government land deed 	<ul style="list-style-type: none"> • Government authority will put more priority in birds and wetland conservation. • The Dar es Salaam City Master plan and existing Land legislation will not change Risk of having and keeping adequate professionals at national level
<p>Outcome 2: Effective local capacity to manage a wetlands</p>	<ul style="list-style-type: none"> • Key personnel and education programme (Approved by Demonstration project) 	<ul style="list-style-type: none"> • Centre visit progress report • Test results / post training 	<ul style="list-style-type: none"> • No visitor centre • No local capacity 	<ul style="list-style-type: none"> • Local people aware that a visitor centre is being planned 	<p>NA</p>

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of 30 November 2007 (end of period covered by this report)	Risks and assumptions
demonstration centre;	steering Committee) in place by year two	capacity evaluation <ul style="list-style-type: none"> Evidence of WCST ability to support centre post project (i.e. revenue generation or donor support) 			
Outcome 3: Increased level of awareness among decision makers, fisherfolk, farming communities and other organised groups at the site on wetland economic values, products, services and its biodiversity.	<ul style="list-style-type: none"> Decision-makers and relevant authorities have embarked on development of a participatory cross-sectoral management plan for the Dar es Salaam wetland by the end of the project. Evidence of support from the local community for the preservation of important wetlands and coastal areas. Evidence of positive visitor experience and 	<ul style="list-style-type: none"> Test results / post training capacity evaluation Letters of support from local communities for a Dar es salaam wetlands Management Plan Evidence of WCST ability to support 	<ul style="list-style-type: none"> No visitor centre No wetland plan Low, or non-existent, levels of awareness at local level 	<ul style="list-style-type: none"> 20 local people actively engaged in regular birdwatching and have raised levels of awareness of biodiversity 	NA

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of 30 November 2007 (end of period covered by this report)	Risks and assumptions
	feedback <ul style="list-style-type: none"> • By laws adopted by the communities for the support of Wetland conservation sustainable use of resource 	centre post project (i.e. revenue generation or donor support) <ul style="list-style-type: none"> • Documentary evidence from the Municipal Authority endorsing the by laws 			
Outcome 4: Sustainable funding strategy and plan for the Dar es Salaam Wetland Demonstration Centre is produced and implemented by year 3	<ul style="list-style-type: none"> • Evidence of centre activities being run by local stakeholders for 20% of the time by project end (therefore reducing core operational costs for WCST) • Revenue generated from ecotourism services, events and hiring of meeting facilities contributes to 	<ul style="list-style-type: none"> • Physical and Financial progress reports • Revenue receipts books 	<ul style="list-style-type: none"> • No wetland visitor centre 	<ul style="list-style-type: none"> • No visitor centre 	NA

Intervention Logic	Indicators of performance	Means of Verification	Baseline Situation	Status as of 30 November 2007 (end of period covered by this report)	Risks and assumptions
	the operation of the centre. <ul style="list-style-type: none">• Evidence that WCST is able to sustain the operation of the visitor centre after project end				

5.2 Protected Areas Management Effectiveness Tracking Tool

QUESTION	ANSWER
Was the PAMETT performed for the protected area?	N/A
Date of first PAMETT:	-
PAMETT performed by:	-

5.3 Project Impact

QUESTION	ANSWER
STAKEHOLDERS	
# of NGO staff involved in this project	Seven (7) WCST Staff
# of Government Staff involved in this project	Eighteen (18) <ul style="list-style-type: none"> • Five (6) Village Government Leaders • Three (2) Municipal Officers • Three (3) municipal town planners • One (1) Municipal Surveyor • Four (2) Officers from Ministry of Land and human settlements • Two (2) Wetland Unit from Ministry of Natural resource and tourism • One (2) Marine National Park
# of Volunteers involved in this project	Three (3), <ul style="list-style-type: none"> • Two (2) University Students and • One (1) Bird Local Guide
# of Government staff involved in Flyways issues (AEWA in particular)	Five (5) <ul style="list-style-type: none"> • Two (2) from wetland unit-Ministry of Natural resources and Tourism • Two (2) from Marine Parks and reserve unit • One (1) WWF-Tanzania
TARGET BENEFICIARIES	
# of beneficiaries involved in this project	• 1778 people
# of people involved in project workshops	-
# of people trained under this project	-
COMMUNICATION ISSUES	
# of press articles featuring the project and/or related issues	-
# of TV/radio programmes featuring the project and/or related issues	-
# of publications produced under this	-

project

Estimated # of people reached by project communication efforts

• Twenty

6. Key Lessons Learned

- Despite the efforts made by the Project committee, it has been difficult to speed up Government bureaucratic processes for the land use amendment so as to get Government title deed and building permit that led to delayed project initiations.

7. Workplan for the Next Semi-annual Period

7.1 Updated overall project workplan

Please update the overall project workplan, to reflect the actual start date and status of project activities.

ACTIVITY	YEAR 1		YEAR 2		YEAR 3		YEAR 4
	S1	S2	S3	S4	S5	S6	S7
1.1 Amendment of WEC plot and Construction of the centre							
1.2 Equipping the centre							
1.3. Centre program operating Approval of the programme Personnel recruitment Centre fully operating							
2.1 Training							
3.1 Awareness and advocacy workshops							
3.2 Publicity and outreach efforts							
4.1 Fundraising							

7.2 Workplan for next six months

Please provide a detailed workplan for the coming six months period. You may add rows under each planned activity, do reflect any sub-activity that may be envisaged.

PLANNED ACTIVITY	Period					
	<insert dates of next reporting period>					
	M1	M2	M3	M4	M5	M6
Approval of WEC plot amendment	■	■				
Construction of the WEC		■	■	■	■	■
Equipping the WEC					■	■
Approval of the WEC programme				■	■	■
Personnel Recruitment						■
Training				■	■	■
Conduct a workshop to interested stakeholders						■
Awareness activities/events i.e. Birdwatching and World wetland day	■	■	■	■	■	■
Development of bird checklist of WEC area	■	■	■	■	■	■

ANNEXES

In each report, please include the following information in the annexes:

- ✓ List of workshops (title, date, location, # of participants) held in the period covered by this report
- ✓ List of technical reports produced in the period covered by this report
- ✓ List of media communication (TV/radio/press) released in the period covered by this report
- ✓ List of publications produced in the period covered by this report
- ✓ Updated inventory of equipment purchased with project funds (please use the table provided – double-click on the file icon below, insert items, and then “save” the file)



inventory

Please send by email to the PCU:

- ✓ 1 photograph of the project team as a group, and passport size photo of project manager (if not already submitted)
- ✓ Photographs representing main aspects of project work, and illustrating project impact (i.e. of workshops, field research, education and awareness, ecotourism, volunteer groups. Please take pictures illustrating the impact of the project, i.e. of the situation “before”, “during” and “after” the project)
- ✓ general photographs illustrating the environment of the site
- ✓ Soft copy of technical reports produced by project
- ✓ Soft copy of workshop reports

Please keep records of (for later review/consultation by the PCU)

- ✓ Financial records (invoices, receipts) of all expenditure incurred with project funds
- ✓ Hard copy of press articles and publications produced by the project
- ✓ Copy of TV/radio programs

Annex 1: Inventory of Outputs/Services

a) Meetings

No	Meeting Type ⁴	Title	Venue	Dates	Convened by	Organized by	# of Participants	Report issued as doc no	Language	Dated
1.	Village meeting	Brief of WEC purpose and Land use change	Kibugumo Village Office & WEC Site	10 th July	Project Manager	Project Manager/WCST	Twelve (12)	1	Kiswahili	
2.	Temporal SC	WEC site amendments & Proposed construction al design	WCST office	27 th August	Project Manager	Project Manager	Seven (7)	2	English	
3.	Expert Group Meeting	WEC site amendment	Temeke Municipal planning Office	31 st October	Project Manager	Project Manager/SC	Six (6)	3	English & Kiswahili	
4.	Temporal SC	Progress on WEC site amendment, construction al design & Semi annual report discussion	WCST office	5 th Nov	Project Manager	Project Manager	Thirteen (7)	4	English	

⁴ Meeting types (Inter-governmental Meeting, Expert Group Meeting, Training Workshop/Seminar, Other)

b) Printed Materials

No	Type ⁵	Title	Author(s)/Editor(s)	Publisher	Symbol	Publication Date	Distribution List Attached Yes/No
1.							
2.							
3.							

c) Media coverage

No	Description	Date
1.		
2.		
3.		

d) Technical Cooperation with relevant parallel initiatives

No	Type ⁶	Purpose	Venue	Duration	Additional information for Grants and Fellowships ONLY		
					Beneficiaries	Countries/Nationalities	Cost (in US\$)
1.							

⁵ Material types (Report to Inter-governmental Meeting, Technical Publication, Technical Report, Other)

⁶ Technical Cooperation Type (Grants and Fellowships, Advisory Services, Staff Mission, Others)

2.							
----	--	--	--	--	--	--	--

e) Other Outputs/Services (e.g. Networking, Query-response, Participation in meetings etc.)

No	Description	Date
1.	Participation to the Gap filling workshop at Naivasha that aimed at contributing towards gaps, in both knowledge about migratory waterbirds in East Africa, and in site networking	17 th -21 st Nov 2007
2.	Participation to the Training of trainer’s workshop in Kenya Wildlife Service Institution that aimed on training trainers on the use of IBA monitoring framework and community participation in IBA monitoring	22 nd – 24 th Nov 2007
3.		